

**Minutes of Village of Lancaster Community Development Corporation
Meeting Date March 3rd, 2021**

CDC Board: Jim Allien, Robert Lawrence, Tom Sweeney, Deb Glowny, Michelle Czech, Joe Ligammare

Absent: Bill Schroeder, Paul Maute, Joseph Quinn

Attendees: Lynne Ruda, Brittany Leighbody, Stephanie Chryst, Paul Rudz, Julie Curtis, Richard Groblewski

Minutes

Tom S. made a motion to approve the minutes from the February 3rd, 2021 meeting. Seconded by Deb G. and unanimously approved.

Treasurer's Report

Tom S. provided the treasurer's report and provided current account balances and discussed spending for the period. \$9,568 balance in the operating account, \$30,000 in ETF, \$40,642.90 in total. Subtracting passthrough, the balance is \$39,568.18. (See: VOLCDC Treasury Report Feb 2021.pdf)

Income: included some additional payments from the football pool fundraiser. There were also a few event payments in the included treasury report.

CDC Budget: Coming up on fiscal year end on May 31st. Tom discussed the budget compared to actual. MSM fees came in lower than budgeted and accounting fees are lower due to a change in auditor.

Beautification Committee Report

Lynn R. discussed the beautification program. Rich Groblewski and Julie Curtiss from the beautification committee joined the meeting.

Lynn provided a document via Email from Rich G. (see: beautification presentation for w.main.docx). Julie C. discussed the program for the plantings. Rich, Julie and Lynn discussed the challenges that they are facing on the committee for material along with the need to order material soon. Lynn R. mentioned that the Village board would need some specific numbers to make any decision on funding the purchases. The total cost was stated as \$13,396. Lynn stated that there could be clear guidance for funding after the Monday Village board meeting.

Rich G. stated that the Covid restrictions did not allow them to do the 10 gardens listed in his presentation document. The DPW took care of things. There is a cost associated with each garden that would total \$1,715. Lynn R. wanted to make it clear that they are not looking at a financial commitment from the CDC. She stated they would be looking for advertising help and the donation form.

Brittany L. did include the information on the Village website under the events tab.

Deb G. asked about how the sponsorship works. Lynn reviewed the program.

Jim A. asked for the plan on W. Main St. Lynn R. provided an overview of the plan.

Main Street Manager Report

Brittany L. broke down the details regarding the fundraising including the Superbowl profit of \$972.63 and Valentine's Day raffle profit of \$278.31. Brittany discussed a drop box added to the office to allow for an easier way to drop for those who aren't tech savvy.

Brittany gave a complete rundown of all of the plans that she is able to execute this year including the Easter plans and the Chiavettas dinner on 4/24/2021. Brittany reviewed the Chiavettas dinner program and the similar event in the past that raised approximately \$3k.

Tom S. mentioned sponsorship from Bank on Buffalo in the amount of \$250. Brittany stated that she has reached out to a number of other organizations.

Village Report

Paul R. stated that there was no Village report at this time.

Street Closures

Brittany L. reviewed the street closure expectations and schedule. Tom S. provided an overview of the project execution.

IDA Grant

Jim A. and Brittany L provided an overview of the potential funding assistance from the Lancaster IDA and stated that the request was turned down. Jim A. did reach out to others for assistance.

Historic Tours App

Jim A. stated that the Village stated they would not fund the cost of the application. Lynn R. suggested that it should be funded with outside donations. Tom S. stated that the Historic Preservation Commission did not receive the grant that they anticipated to aid in funding. Brittany L. felt there might have been some confusion in the request to the Village board and suggested that the HPC make it clear that they were looking to split the cost evenly.

Chamber Report

Deb G reported on the groundbreaking for the W. Main project. There will be a meat raffle this Saturday. The chamber resumed the weekly breakfast meetings. They will be starting a "State of the Town" meeting soon.

At 4:53pm Jim A. adjourned the meeting